



# UNIVERSITY OF ARKANSAS

## FACULTY/STAFF I.D. CARD AUTHORIZATION

This is to certify that \_\_\_\_\_  
(print name)

UA ID# \_\_\_\_\_, is a full-time appointed Faculty / Staff (circle one) member  
(not Employee ID#)  
who is also eligible for all university benefits.

Supervisor Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Department Name: \_\_\_\_\_ Date: \_\_\_\_\_

**This form must be presented to the Campus Card Office along with some form of Government issued picture I.D (State Drivers/ID License or Passport or Military ID). University Policy requires Government issued picture ID for verifying identification.**

### Contact Information

Campus Card Office  
ARKU 380  
Phone: (479) 575-7563  
Email: [idcard@uark.edu](mailto:idcard@uark.edu)

### Office Hours

Monday – Friday  
08:00 am – 05:00 pm

Please mark the appropriate box:

- This person needs a security number for door access into the \_\_\_\_\_ building
- First ID Card - ID fee will be paid by Human Resources Department
- Replacement ID - ID fee needs to be paid by employee

\*NOTE: U of A Hourly Employees, Visiting Scholars, and Vendors should use the University Affiliate I.D. Card Authorization Form.

For Campus Card Use Only	
_____	_____
State	Driver License#
_____	_____
Country	Passport#